



**Loudoun County EMS Advisory Council Inc.
Basic Life Support Committee**

16600 Courage Ct.
Leesburg Va. 20175
(703) 777-0333 Fax: 771-5359



Meeting Minutes for March 8, 2004

Meeting called by: David Beatty

Type of meeting: Regular Scheduled

Attendees:

LCFR, J Peach	Present	Donald Sabella, OMB	Excused
LCFR, Jose Salazer	Present	Leo Kelly, EMS Chair	Excused
Fire Station 1	No Rep	Fire Station 2	No Rep
Fire/Rescue 3	No Rep	Lee Davis, 4	Present
Fire Station 5	No Rep	Courtney Prebich, 6	Present
Fire Station 7	No Rep	Fire Station 8	No Rep
Debbie St. Clair, 9	Present	Scott Kennison, 10	Absent
Fire Station 11	No Rep	Karen Deli, 12	Excused
Michelle Beatty, 13	Present	Trina Winants, 14	Absent
Mike Gammill, 15	Absent	Fire/Rescue 16	No Rep
Betsy Creamer, 17	Absent		

Meeting called to order: 19:15 hrs

Previous meeting minutes approved with corrections

Motion by J Peach and Second by Davis (Co 4) unanimous approved

LCFR Training Report:

1. Recruit class 10 testing 14 of 16 students on March 18 (the other 2 students are ALS providers not testing at BLS).
2. Spring EMT class has 25 students and will be conducted on M W Sat schedule
3. Refresher went very well with 107 students tested between February 28-29 (both BLS and ALS)
4. April 6 1900 Instructor and Evaluator Workshop. Individuals will be invited to attend the workshop. The course is intended to teach how Loudoun County teaches courses, skills and evaluates.
5. April 17-18 CPR instructor class
6. April 24 Moulage course (all day). TDTR will be out first of April or end of March.
7. March 20 Associates in Emergency Care is hosting an EMT Evaluator course at Greater Manassas Rescue. Class held 0900-1230. You will be required to register with Northern VA EMS council by March 12. All prerequisites for the evaluator course applies.

Old Business:

1. JJ Brown is still working with Northern VA EMS Council for the ability of an EMT instructor institute program at Loudoun. If you want to be in the institute you will need to take the Instructor pre-test beforehand. View requirements on the Northern VA EMS web site.

New Business:

1. Discussion of the Leo document of BLS historical background along with the Beatty proposal. Objectives were discussed and priorities assigned.
2. It was determined the two highest priorities for the committee will be the revisions of BLS protocols and the formalization of the Skills Verification program. Both of these priorities will be completed by the same sub-committee concurrently.
3. Sub-committee was developed (Company 13 and Company 4) to review and reformat the BLS protocols. The skills verification process is being formalized into a policy and procedure. These items will be placed in draft form and provided to the full committee on a regular basis for review, comment, and revisions.

Next Steps

1. Actions items developed for committee representatives
2. Action items include:
 - A. Reps need to develop a list of approved (chief approval) of current A.I.C. in your station. Information needs to be forwarded to the chair before March 31, 2004
 - B. Reps need to speak with their companies of any BLS protocol additions or modifications. All requests are to be submitted through the **attached BLS protocol addition / modification form**. Please note these will be reviewed, validated, and moved along in the process as a recommendation. The OMD will have final action on all BLS protocols.
 - C. All reps not present will receive email of minutes with same information. Representatives not identified will be referred to EMS Chair to determine who the proper BLS contact for the station is.

With no further discussion the meeting was adjourned at 2010.

The next meeting will be on April 5 at 1900hrs (LCFR Training Center)



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Date:	Name:	Company:
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BLS Protocol: ____ **Addition** ____ **Modification (applies to BLS protocols ONLY)**

Title of Protocol if Modifying: _____

Modification

Rational

Providers Signature: _____

Contact Information: _____

Submit this form through Loudoun County Courier to David Beatty, BLS Chair, Station 13.